

# Scholars Contract

**Due Dates:** Scholars contracts must be submitted to the program director by the end of the 4<sup>th</sup> week of a fall or winter semester course, by the end of the 1<sup>st</sup> week for May term courses, and by the end of the 3<sup>rd</sup> week for summer session courses. *Late contracts will not be accepted.*

## Student Information

Student's Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_  
 College Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Major: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

## Contract Course Information for Scholars Credit

Course Title: \_\_\_\_\_  
 Course Number/Section Number: \_\_\_\_\_  
 Term/Year: \_\_\_\_\_  
 Instructor's Name/Department: \_\_\_\_\_  
 Instructor's E-Mail Address: \_\_\_\_\_ Instructor's Phone #: \_\_\_\_\_

## Project Description

A Scholars contract involves academic work above and beyond the standard requirements for a course. On a separate sheet, provide a brief description of the proposed project that includes the purpose of the contract, specific assignment(s) due, and a timetable for completion of the contract that includes a final due date. The student and supervising faculty member need to sign any attached documents to ensure that both parties agree with the terms of the contract. *Both individuals should retain a copy of the contract for their own records.*

## Authorization of the Contract for Scholars Credit

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## For Office Use Only:

Incomplete \_\_\_\_\_ Complete \_\_\_\_\_ Submitted to Registrar on \_\_\_\_\_

Submit Contracts to:  
 Wartburg Scholars Program (352-8739)  
 SC 255

### **About Scholars Contracts:**

Scholars Contract courses provide students with a unique way to expand upon learning opportunities within the framework of a non-Scholars course. By contracting a course, students can add a Scholars designation to the class through the completion of an additional project that allows them to either examine course content in more depth or expand upon course material. The Scholars Contract is an agreement between the student, faculty member teaching the class, and the Scholars Program director. Any 200-level or above classroom-based course may be contracted for Scholars credit, but does not include research, thesis, or independent study courses.

*A Scholars Contract has no impact on a student's overall course grade.* The contract is honored and Scholars credit is awarded if the terms of the contract have been met by the specified due date and the student completes the contracted course with a grade of B or better. Scholars credit is not awarded for contracted courses in which a student receives an incomplete or otherwise fails to complete the Scholars Contract per the terms outlined.

### **Suggestions for Honors Contracts:**

The following are merely a few suggestions designed to stimulate creative thinking about the numerous possibilities available for contract projects. Ultimately, what constitutes Scholars quality work is to be determined by the student and faculty member and may combine one or several of the elements listed below as well as anything that may not be on this list.

- Collect, analyze, and interpret data beyond the scope of a regular class.
- Complete service work that is related to a course topic including meaningful reflection (service-learning).
- Write a major research paper.
- Compile a portfolio of creative writing.
- Design/Create computer aids to classroom instruction or a web site.
- Design/Create innovative pedagogical tools for classroom use.

### **For Students:**

This is an endeavor that requires time and effort on the part of the student and faculty member supervising the contracted work. Faculty who work with students on Scholars Contract projects do so out of their own free time with no additional compensation except for pleasure gained from working with curious and dedicated students. As such, Scholars students should demonstrate respect for this process and faculty time by being prompt with contract work and meeting deadlines per the terms of the contract.

### **For Faculty:**

On behalf of the Scholars Program and its students, thank you for taking the time to work with students in this extended capacity. To ensure a more positive experience for all, it is advisable to set clear expectations with the student from the very beginning in terms of the quality and thoroughness of the work expected as well as the amount of time that should be dedicated to the proposed endeavor. One of the goals of this process is to facilitate more extensive conversation between the faculty member and the student beyond what would normally occur in class. As you assist the student with the project time line, please aim to set aside regularly scheduled meetings to discuss the work that is occurring.