

## **Resident Assistant**

### Position Description:

The Wartburg College Residential Life Program is an integral part of the educational program and academic support services of Wartburg College. The mission is to provide a living-learning environment for all residential students, in accordance with the nature and goals of the college. The goals of the residential life program include: providing individual and/or group educational and development opportunities, offering well-maintained facilities, and offering responsive, efficient, and effective management of services and resources.

Resident Assistants are undergraduate members of the Residential Life Staff under contract to the Vice President for Student Life/Dean of Students, who report to and are directly supervised by an Area Coordinator or Assistant Director of Residential Life, and the Director of Residential Life. Resident Assistants have the most frequent and direct communication with resident students; therefore, they have an outstanding opportunity to contribute to the development and education of these individuals. They also have the significant responsibility for implementing initiatives and policies through which the goals of Residential Life can be accomplished. It is expected that the Resident Assistant will be interested in the welfare of students regardless of their race, gender identity and/or gender expression, ability, political affiliation, veteran status, religion, ancestry, ethnicity, age, or sexual orientation at Wartburg and, consequently, be constructively supportive by actual involvement in the overall Residential Life Program.

### Qualifications for Selection

- Must be enrolled at Wartburg College as a full-time student.
- Leadership potential as evidenced by previous leadership experiences, recommendations, staff evaluations, and as observed by the selection process.
- Advanced level of maturity exhibited in sound judgment, emotional stability, flexibility, and willingness to accept responsibility. Demonstrated understanding and appreciation of diverse cultures and commitment to equal opportunity and affirmative action.
- Strong interpersonal skills through proven ability to interact effectively with others and as observed in the selection process.
- Good conduct standing with the College (not currently on disciplinary probation).
- The RA must have a minimum cumulative grade point average of 2.50 at the time of assuming his/her duties and is expected to maintain that grade point average throughout the period of employment.
- It is expected that the RA will give his/her hall responsibilities priority over all other extracurricular activities. Therefore, it may be necessary to limit outside involvement in clubs, organizations, and athletic teams so that they will not conflict with residence hall responsibilities. RAs who have additional commitments should discuss these situations with an Area Coordinator and Director of Residential Life prior to assuming an RA appointment.
- The Department of Residential Life will assign RAs to specific floors/houses. While individual preferences will be considered, the RA should expect to be assigned to the floor/house in which his/her skills best complement the residents and staff.

### Commitments:

The following is a list of commitments for the Resident Assistant position. Please note that we have tried to list all possible commitments; however, there may be additions or changes to this list.

RA Staff Kickoff: Sunday, March 31<sup>st</sup>, 2020 in the Ballrooms

RA Fall Training: Tuesday, August 25<sup>th</sup> – Tuesday, September 1<sup>st</sup>, 2020

Hall closing: TBD for Thanksgiving, Christmas, Easter, and Tour Week breaks

Hall closing: Thursday, May 27<sup>th</sup> – Sunday, May 30<sup>th</sup>, 2021

Weekly staff meetings, every Tuesday from 9:30pm - 10:30pm (while classes are in session)

### Remuneration:

Remuneration includes a single room at the cost of a double room. Resident Assistants receive a room credit that is equal to 75 percent cost of their room, as well as a small stipend.

Resident Assistants are allowed to complete 10 additional hours of work study each week outside of the RA role. Off-campus employment should be discussed with the Director of Residential Life, as well as the Assistant Director and Area Coordinator.

Room and Board provided for early move-in and fall training.

### Application:

New RAs: [https://forms.office.com/Pages/ResponsePage.aspx?id=Zz0YCDk-hEaa3sY-MTzbCX\\_9rV8WiYxJuAanX1diYhhURFBUVIIVUFNGOVg2QkwxMzZRTDEzSkIMSS4u](https://forms.office.com/Pages/ResponsePage.aspx?id=Zz0YCDk-hEaa3sY-MTzbCX_9rV8WiYxJuAanX1diYhhURFBUVIIVUFNGOVg2QkwxMzZRTDEzSkIMSS4u)

Returning RAs: [https://forms.office.com/Pages/ResponsePage.aspx?id=Zz0YCDk-hEaa3sY-MTzbCX\\_9rV8WiYxJuAanX1diYhhUMLk3UjVSV1oyN0ROSktOOERMV05ONTBJVC4u](https://forms.office.com/Pages/ResponsePage.aspx?id=Zz0YCDk-hEaa3sY-MTzbCX_9rV8WiYxJuAanX1diYhhUMLk3UjVSV1oyN0ROSktOOERMV05ONTBJVC4u)