

WARTBURG COLLEGE

POSITION DESCRIPTION

Title of Position – Part Time Mental Health Counselor

Preparation Date: September 2020

Function of Position:

Responsible to the Director of Counseling Services for providing individual and group counseling and outreach services to the student population. Part-time position (approximately 16 hours per week during the academic year.) Flexible hours including some evening hours.

Principal Duties and Responsibilities:

- 1) Provide short-term individual and crisis intervention counseling for the undergraduate student population. (98%)
- 2) Provide referral sources for students needing long-term counseling and/or psychiatric evaluation and hospitalization. (2%)
- 3) Perform other related duties as assigned.

Supervision:

Employee is responsible for determining own work assignments referring to policies and general objectives for guidance. Employee independently devises new methods to meet conditions and confers with supervisor regarding unusual matters.

Minimum Qualifications:

Master's degree in counseling or closely related field; license-eligible in the State of Iowa; clinical experience in treating mood and anxiety disorders within the college student population, as well as facilitating support groups in this setting. Prefer assessment/diagnostic experience; knowledge of psychotropic medication and brief models of psychotherapy; experience with substance abuse education, stress management, eating disorders, and sexual misconduct issues.

Requires Master's degree in Counseling or a related field plus 3 to 4 years of effective experience. Must be license-eligible in the state of Iowa.

Application Procedure:

Send letter of interest, including a statement regarding qualities you offer within the context of the Wartburg College mission, résumé, and contact information for three references electronically to: hr@wartburg.edu. See www.wartburg.edu for further information about the college. Screening begins immediately and continues until position is filled.