

Teacher Education Program (TEP) Timeline	
1. First Year	<ul style="list-style-type: none"> ➤ Work with your academic advisor to identify major, endorsements, and determine a 4-year plan ➤ As part of ED 100 – Foundations of American Education <ul style="list-style-type: none"> ○ Complete SING Background check prior to field experience (Two forms) ○ Complete Foundations of American Education 25-hour Field Experience ○ Complete Personal Data Sheet ○ Turn in Statement of Confidentiality Form ○ Apply to the Teacher Education Program (green sheet submitted to Education Office); TEP application can also be found at https://info.wartburg.edu/Portals/0/Education/TEPapp.pdf
First or Second Year	<ul style="list-style-type: none"> ➤ Depending on when you complete ED 100/ 181 and Essential Education coursework, you will be contacted by the Education Office for a TEP Admission interview. In addition to your recommendation from the interview team, you must successfully maintain: <ul style="list-style-type: none"> ○ GPA 2.5 or above ○ Coursework C- or above in ED 100, PSY 101, EN 115, and Pass ED 181 ➤ Once accepted into the Teacher Education Program, you will receive an official letter from the Education Office, with a copy sent to your academic advisor and placed in your permanent file
2. Second Year	<ul style="list-style-type: none"> ➤ If not completed 1st year, submit Declaration of Major Form to the Registrar’s Office (https://info.wartburg.edu/Portals/0/Registrar/DeclarationofMajor-Minor.pdf) ➤ With academic advisor, identify remaining course requirements for teaching major and concentration(s) ➤ Maintain requirements for the Teacher Education Program <ul style="list-style-type: none"> ○ GPA 2.5 or above ○ Coursework C- or above in professional core, teaching major, and minor/endorsements
3. Third Year	<ul style="list-style-type: none"> ➤ Attend Fall semester Student Teaching application meeting ➤ Complete Student Teaching Application form and begin working on resume ➤ Meet with academic advisor <ul style="list-style-type: none"> ○ Review application & remaining program requirements ○ ST Application signed by advisor; printed, and turned in to Education Department Office Coordinator ○ Identify 25-hour in a culturally diverse setting requirement (If not met, will need to be placed for ST in a diverse setting) ➤ Attend Winter semester ST placement meeting ➤ Sign and submit Student Teaching Contract ➤ Maintain requirements for acceptance into the Teacher Education Program <ul style="list-style-type: none"> ○ GPA 2.5 or above ○ Coursework C- or above in professional core, teaching major, and minor/endorsements
4. Fourth Year	<ul style="list-style-type: none"> ➤ Complete all methods courses ➤ Complete Student Teaching (All assignments, assessments, and placements) ➤ Participate in mock interviews with Administration at your first placement (Mock Evaluation form signed and turned into Office Coordinator) ➤ Complete online licensure requirements (https://boee.iowa.gov/you-begin) <ul style="list-style-type: none"> ○ Waiver/Background check ○ Fingerprint card ○ Licensure application ○ Payment