

WARTBURG COLLEGE POSITION DESCRIPTION

Title of Position: College Librarian and Director of the Vogel Library

Preparation Date: November 2017

Founded in 1852, Wartburg College is a selective four-year liberal arts college of the Lutheran Church (ELCA), nationally recognized for community engagement. The college offers more than 50 academic majors and pre-professional and certificate programs leading to the bachelor's degree. The Wartburg Community is committed to creating and maintaining a mutually respectful environment that recognizes and celebrates diversity among all students, faculty, and staff. As an affirmative action, equal opportunity institution, Wartburg College actively seeks applications from members of underrepresented groups.

Function of Position:

Wartburg College invites applications and nominations for the position of College Librarian and Director of the Robert and Sally Vogel Library. The College seeks an energetic, creative leader with a passion for service and a clear vision of the library's central role in promoting teaching, learning and scholarship at a selective liberal arts college.

The Vogel Library, designed as a state-of-the-art learner's library for the 21st century, has seen significant updates since its renovation in 1999. It contains two active learning classrooms, the Creation Studio, and a wide variety of spaces and technology to support student learning. The library works closely with faculty and students through the Information Literacy Across the Curriculum (ILAC) program, a required element of the Wartburg Plan of Essential Education, in which librarians partner with faculty to create an integrated learning environment for the college community. The library is home to the Wartburg Archives, which contains the College Archives and the Archives of Iowa Broadcasting. Located centrally on campus, the Vogel Library sees heavy use of its spaces, services, and resources.

Principal Duties and Responsibilities:

The College Librarian and Director

- supports the mission of the college and contributes to achieving the learning outcomes of the college;
- articulates and supports the contribution of the Vogel Library to learning at Wartburg College;
- collaborates with stakeholders, disciplines and programs to provide a rich learning environment and appropriate resources to encourage student engagement in all aspects of inquiry, problem solving and critical thinking;
- provides leadership and support for all library operations including budget, personnel, instruction, technology, public services, archives, and facilities;
- contributes to outreach through the national advisory boards representing the library and the Archives of Iowa Broadcasting;
- serves on college committees for academic policy and governance as elected or appointed.

The College Librarian holds a faculty position and reports to the Vice-President for Academic Affairs and Dean of the Faculty. Wartburg College offers a salary commensurate with responsibility and experience and an excellent benefits package. Anticipated starting date is negotiable.

The College Librarian leads a staff of 4 professional, 4 support staff, and over 250 hours per week of student assistants. Vogel Library's collections includes more than 240,000 items, with access to a wide array of print and non-print materials, electronic books, journals, newspapers, electronic publications, and online databases. The library is highly regarded on campus and works in close cooperation with Information Technology Services and with academic departments via liaison librarians. For more information about Vogel Library, see <http://library.wartburg.edu>.

Required Qualifications:

- ALA-accredited graduate degree
- An understanding of and commitment to the mission of the college
- An understanding of how the library contributes to learning in a liberal arts college
- Ability to provide collaborative leadership in planning, implementation and evidence-based improvement of library services, programs, and technology
- Demonstrated administrative and management experience in library settings, including advocacy, budgeting, collection development, resource sharing, and personnel
- Supervisory experience in a library setting
- Knowledge of current issues and trends in scholarly communication, pedagogy, and librarianship such as copyright, plagiarism, intellectual freedom, technology, and evidence-based improvement
- Ability to work successfully within a collaborative and collegial environment and to nurture this ability in others
- Personal integrity that fosters respect for all members of a diverse academic community
- Excellent communication and interpersonal skills

Preferred Qualifications:

- Doctorate degree in a relevant discipline
- Successful experience teaching information literacy in collaboration with faculty
- A record of service to the profession and evidence of ongoing scholarly achievement
- Successful experience working with diverse populations

Application Procedure:

Applications will be reviewed immediately upon receipt, and screening will continue until the position is filled. Application procedure: send a letter of application addressing how your background and experience would support the distinctive mission and institutional learning outcomes of Wartburg College, a statement of philosophy describing your vision of the role of the library in a liberal arts college, curriculum vita, unofficial transcripts, and contact information (names, addresses, telephones, email addresses) for five references electronically to: HR@wartburg.edu or by regular mail to: Jamie Hollaway, Director of Human Resources. Inquiries may be addressed to Doug Koschmeder, Chair, College Librarian Search Committee, Wartburg College, 100 Wartburg Blvd, Waverly, Iowa, 50677, doug.koschmeder@wartburg.edu. References will not be contacted until candidates are notified.