

WARTBURG COLLEGE
POSITION DESCRIPTION

Title of Position – Accelerated Ministry Program Associate

Preparation Date: September 2020

Wartburg College is seeking a part-time Program Associate for the Accelerated Ministry Program with Wartburg Seminary. Bachelor's degree in Religion or a related field is required. Ministry experience and membership in an ELCA congregation are preferred.

Wartburg Accelerated Ministry Program Overview:

The Accelerated Ministry Program (AMP) is designed to reduce the time and cost to become a Lutheran (ELCA) pastor. Normally, this process takes eight years, but this program allows students to finish in six. Program participants receive extensive mentoring and reduced educational costs.

The Wartburg Accelerated Ministry Program is a partnership between Wartburg College and Wartburg Theological Seminary. Students from non-Lutheran traditions are welcome to participate.

Position Summary:

The primary responsibility of the Program Associate is to mentor and build community with program participants. Secondary responsibilities include recruiting new students and developing relationships with synods, congregations, ministry leaders, and other senders.

Responsibilities: Subject to review and adjustment in conjunction with the Director of the Accelerated Ministry Program

- I. **Mentoring/Building Community**
 - a. Monthly one-on-one meetings with students in the program.
 - b. Plan and lead monthly community events for AMP students
 - c. Help plan and lead two retreats per year.
- II. **Recruiting/Relationship Building**
 - a. Assist the Director with recruiting new students for the program.
 - b. Assist the Director in building relationships with ministry partners and other senders.
 - c. Work with the Marketing coordinator to raise the visibility of the program both on and off-campus
- III. **Other**
 - a. Perform other duties as assigned by the Director

Supervision: This position reports to the Director of the Accelerated Ministry Program.

Required Qualifications

- a. Bachelor's degree in Religion or a related field
- b. ELCA background and/or solid understanding and embrace of the Lutheran theological tradition
- c. Experience working with college age students and others discerning a call to ministry
- d. Creative, innovative, flexible, and reliable
- e. Biblically and theologically astute with a willingness to pursue continuing education funded by the program

Preferred qualifications

- a. Ministry experience
- b. Membership in an ELCA congregation

Application Procedure:

Send letter of interest, including a statement regarding qualities you offer within the context of the Wartburg College mission, résumé, and contact information for three references electronically to: hr@wartburg.edu. See www.wartburg.edu for further information about the college. Screening begins immediately and continues until position is filled.

WARTBURG COLLEGE is a selective liberal arts college of the ELCA, nationally recognized for community engagement. As an affirmative action, equal opportunity institution, Wartburg College actively seeks applications from members of underrepresented ethnic and minority groups.