WARTBURG COLLEGE
POSITION DESCRIPTION

Title of Position: Assistant Athletic Trainer
Preparation Date: March 2022

Function of Position:
The Assistant Athletic Trainer reports directly to the Associate Athletic Director/Head Athletic Trainer and assists in all operations of the Sports Medicine Department. This is a full-time, ten-month position (August through May) and requires working weekends and evenings as contests and practices require. Team assignments are based on experience and will include some travel obligations. Position will also provide support to athletic department compliance operations.

Principal Duties and Responsibilities:
1. Assist in prevention, evaluation, treatment, and rehabilitation of Wartburg College student athletes; assist with day-to-day operation of athletic healthcare delivery to student-athletes. Primary sport responsibilities to include but not limited to Volleyball, Women’s Wrestling and Softball. (70%)
2. Aid and support Assistant Athletic Director for Compliance to ensure adherence to NCAA rules and regulations governing intercollegiate athletic operations. (20%)
3. Complete administrative duties associated with athletic healthcare delivery to student-athletes. (10%)

Supervision:
Definite objectives are set up for the employee by the supervisor, requiring the use of a wide range of procedures. The employee plans and arranges his/her own work and refers only unusual cases to the supervisor.

Minimum Qualifications:
Requires Master’s degree in athletic training, sports management or related; NATABOC certification; First Aid/CPR/AED certification in American Heart Association Basic Life Support. Must possess or be eligible for Athletic Training Licensure in the State of Iowa. A commitment to the welfare and development of student athletes within the philosophy of Division III is expected. 2-3 years of relevant experience preferred.

Application Procedure:
Send a letter of interest including a statement regarding qualities you offer within the context of the Wartburg College mission, résumé, and contact information for three references electronically to: HR@wartburg.edu. See www.wartburg.edu for further information about the college. Screening begins immediately and continues until the position is filled.

WARTBURG COLLEGE is a selective liberal arts college of the ELCA, nationally recognized for community engagement. As an affirmative action, equal opportunity institution, Wartburg College actively seeks applications from underrepresented groups.