Application for Academic Ombudsperson

For the Academic Year 2018-2019

**Position Description:** *The Academic Ombudsperson serves as a liaison between students, administration and faculty in regards to academic affairs. They serve as a student member of the Educational Policies Committee and Assessment Committee, institutional committees responsible for generating academic policy changes. They serve as the advisor to the Academic Policies Committee, a committee of the Student Senate. The Academic Ombudsperson also oversees the honor council and organizes the annual faculty, staff, and advisor awards. These position-specific duties are accompanied by general Executive Team duties such as keeping office hours, attending Student Senate meetings, and attending Executive Team meetings.*

***Minimum requirements:***

In order to be considered for these positions, you must:

1. have a cumulative grade point average of at least 2.250
2. have been enrolled at Wartburg College during the last academic term
3. attend Wartburg College for both the Fall and Winter Term of your term in office

***Materials:***

1. Please submit the following application electronically by **11:59 p.m. on Friday, March 23rd** to joshua.voigt@wartburg.edu

2.  Also include a letter of recommendation from a Wartburg faculty or staff member of your choice. It should be campus mailed to Joshua Voigt, Box #0401 or emailed to [joshua.voigt@wartburg.edu](mailto:tyler.vogel@wartburg.edu) by **Friday, March 23rd**.

1. Please list your name, year, major, and prior Senate experience.
2. Mention any and all relevant involvement with organizations at Wartburg (first-years may refer to Senior year of high school).
3. To what degree do you believe it is necessary for all leaders to be held accountable for their actions? How will you ensure the accountability of both yourself and the other Exec members?
4. As an executive member, you will be answerable for Senators. Talk about how you view this relationship.
5. As Academic Ombudsperson, you will be expected to lead the Academic Policies Committee. What skills do you possess that will allow you to lead engaging, informative, and productive meetings?
6. What new projects or goals do you plan to pursue for this position next year?
7. How do you deal with conflict in a professional setting? How well do you comment on “uncomfortable” issues?
8. How do you see yourself balancing your academics and other co-curricular involvement to ensure you have the time to dedicate to this position?
9. Is it important for Exec members to fulfill their office hours? Why?
10. If you could wave a magic wand, what big ideas would happen? (For Senate, for the student body, for anything in Wartburg’s community.)
11. Is there anything else that you would like us to know that you may not have had the opportunity to say?