

WARTBURG COLLEGE

POSITION DESCRIPTION

Title of Position – Information Literacy and Technology Librarian

Function of Position:

The Information Literacy and Technology Librarian (ILTL) collaborates with other librarians and faculty in the design and delivery of the library's information literacy program, including liaison and collection development duties. The position administers core library systems and oversees the ELITE program, a peer-to-peer student technology support service. The ILTL provides leadership, training, and support for library technology. This position reports to the College Librarian.

Principal Duties and Responsibilities:

- 1) Teach information literacy skills and concepts to support and enhance Wartburg's Information Literacy Across the Curriculum program. Create and maintain teaching partnerships with classroom faculty and staff, foster mentoring relationships with students, and conduct liaison and collection duties as assigned. Provide general reference services with possible weekend or evening hours.
- 2) Administer the Vogel Library's core technology systems, including the integrated library system, link resolver, proxy server, ILL system, A-Z title list, discovery system, and website. Provide leadership, instruction, training, and support for library technology, including the equipment checkout program, active learning classrooms, collaborative stations, and media creation center.
- 3) Partner with the Associate Dean of Instructional Technology on the ELITE program and manage the program's day-to-day operations, including hiring, training, supervision, and evaluation of student workers.
- 4) Serve as the library's technology/systems representative on library consortia, including the Cedar Valley Library Consortium and Iowa Academics Implementing Alma.
- 5) Participate in planning, assessment, training, and policy-making for the library.
- 6) Provide service to the college, as a titled faculty member and member of the Wartburg community, through academic advising, student recruitment, and committee membership; engage in professional research/scholarship related to libraries and to the teaching and learning environment.
- 7) Other related duties as required.

Minimum Qualifications:

- ALA-accredited library degree (MLIS or equivalent)
- Evidence of effective teaching skills in group or individual settings
- Familiarity with an integrated library system
- Knowledge of website design and best practices
- Technology fluency
- Demonstrated ability to work both independently and on a collaborative team with strong service orientation
- Excellent problem-solving, communication, and interpersonal skills

Preferred Qualifications:

- Experience with information literacy, teaching, and reference in an academic library
- Experience with integrated library system migration
- Supervisory experience
- Successful experience working with diverse populations
- Ability to work professionally with a language and culture significantly represented among our student body, but not currently represented among our faculty/staff

Application Procedure:

Send letter of interest, including a statement regarding qualities you offer within the context of the Wartburg College mission, résumé, transcripts, and contact information for three references electronically to: hr@wartburg.edu. See www.wartburg.edu for further information about the college. Screening begins immediately and continues until position is filled.

WARTBURG COLLEGE is a selective liberal arts college of the ELCA, nationally recognized for community engagement. As an affirmative action, equal opportunity institution, Wartburg College actively seeks applications from members of underrepresented ethnic and minority groups.