

WARTBURG COLLEGE
POSITION DESCRIPTION

Title of Position – Part-Time Temporary Summer Grounds Assistant

Preparation Date: May 4, 2018

Position Details:

Department: Maintenance/Grounds Crew

Supervisor: Gregory Westendorf

Student Position Title: Part-Time Temporary Summer Grounds Assistant

Number of Openings: 3

Terms: Summer 2018

Principal Duties and Responsibilities:

1. Mowing and trimming the campus lawn.
2. Pulling weeds.
3. Pick up trash on the campus grounds.
4. Water and fertilize flower beds and newly seeded areas.
5. Other duties as assigned.

Minimum Qualifications:

1. Valid U.S. driver's license and ability/willingness to become a certified driver of the College. (To be a certified driver of the College, please inquire with the Security Office).
2. Must be 18 years or older to operate tractors, mowers, and other power equipment.
3. Dependable and able to work without direct supervision.
4. Enjoys working outdoors.

Application Procedure:

Complete the Application for Employment found at

<http://vip.wartburg.edu/forms/app.html> or send a letter of interest or résumé electronically to gregory.westendorf@wartburg.edu. See www.wartburg.edu for further information about the college. Screening begins immediately and continues until position is filled.

WARTBURG COLLEGE is a selective liberal arts college of the ELCA, nationally recognized for community engagement. As an affirmative action, equal opportunity institution, Wartburg College actively seeks applications from members of underrepresented ethnic and minority groups.