

WARTBURG COLLEGE POSITION DESCRIPTION

Title of Position – Associate Athletic Trainer

Preparation Date: January 16, 2018

Function of Position:

The Associate Athletic Trainer reports directly to the Head Athletic Trainer and assists in all operations of the Sports Medicine Department. This is a full-time, ten-month position (August through May) and requires working weekends and evenings as contests and practices requires. Team assignments are based on experience and will include some travel obligations.

Principal Duties and Responsibilities:

1. Assist in prevention, evaluation, treatment, and rehabilitation of Wartburg College student athletes; assist with day-to-day operation of the athletic training room. Primary sport responsibilities to include but not limited to M/W Soccer + Indoor/Outdoor Track and Field.
2. Teach 1 credit of Care and Prevention of Athletic Injuries in the Winter semester.
3. Assist with organization and maintenance of student-athlete medical records of assessment, treatment and rehabilitation.
4. Assist in ordering and maintaining inventory for all athletic training supplies.
5. Assist in oversight of athletic training interns and student employees.
6. Aid in coordination and implementation of Wartburg College Athletics Drug Testing Program.
7. Establish and maintain communication among parents, physician, athletes, and coaches.
8. Other related duties as required.

Supervision:

Definite objectives are set up for the employee by the supervisor, requiring the use of a wide range of procedures. The employee plans and arranges his/her own work and refers only unusual cases to the supervisor.

Minimum Qualifications:

Requires Master's degree in athletic training or related field; NATABOC certification; First Aid/CPR/AED certification in American Heart Association Basic Life Support. Must possess or be eligible for Athletic Training Licensure in the State of Iowa. A commitment to the welfare and development of student athletes within the philosophy of Division III is expected. 3-5 years of relevant experience preferred.

Application Procedure:

Send letter of interest, including a statement regarding qualities you offer within the context of the Wartburg College mission, résumé, and contact information for three references electronically to: hr@wartburg.edu. See www.wartburg.edu for further information about the college. Screening begins immediately and continues until position is filled.

Wartburg College is a selective liberal arts college of the ELCA, nationally recognized for community engagement. As an affirmative action, equal opportunity institution, Wartburg College actively seeks applications from women and members of ethnic and minority groups.