

WARTBURG COLLEGE
POSITION DESCRIPTION

Title of Position – Head Women's Golf Coach

Preparation Date: April 2016

Function of Position:

Responsible for leadership and oversight of all coaching duties for the women's golf team. May include teaching in the Health/Physical Education department if qualified, or an additional second administrative or coaching assignment. Reports to the Athletic Director.

Principal Duties and Responsibilities:

1. Recruit student athletes in accordance with NCAA rules and regulations.
2. Organize, prepare, and conduct individual and team practices, training and competition.
3. Coordinate all strategic aspects, including film analysis and scouting.
4. Represent golf program to various institutional programs and externally to media, alumni, students, parents, and the general public.
5. Provide student athlete academic support.
6. Other related duties as assigned.

Supervision:

Employee is responsible for determining own work assignments referring to policies and general objectives for guidance. Employee independently devises new methods to meet conditions and confers with supervisor regarding unusual matters.

Minimum Qualifications:

Requires Bachelor's degree, minimum of three years of collegiate coaching or related experience, and a commitment to the welfare and development of student athletes within the philosophy of Division III. Must demonstrate excellent leadership, role-modeling, organizational and interpersonal skills; and effective teaching methods. Prefer Master's degree.

Application Procedure:

Send letter of interest, including a statement regarding qualities you offer within the context of the Wartburg College mission, résumé, and contact information for three references electronically to: hr@wartburg.edu. See www.wartburg.edu for further information about the college. Screening begins immediately and continues until position is filled.

Wartburg College is a selective liberal arts college of the ELCA, nationally recognized for community engagement. As an affirmative action, equal opportunity institution, Wartburg College actively seeks applications from women and members of ethnic and minority groups.